



**O.M.E.P WA INC.**  
**World Organisation for**  
**Early Childhood Education of WA**

**ABN 78 016 574 811**

Organisation Mondiale pour l'Éducation Préscolaire  
Organización Mundial para la Educación Preescolar

## **MINUTES**

**Committee meeting held at 84 Allen Street, East Fremantle on 2<sup>nd</sup> July 2015, at 7:00 pm.**

**Meeting opened at 7:10**

### **1.0 MEMBERS PRESENT**

Sandra Hesterman (chair), Anne Taylor, Jayne Kaiko, Elemer Vajda, Mary Vajda.

### **2.0 APOLOGIES**

Marianne Knaus, Lis Mathiasen, Poul Mathiasen.

**3.0 Resignations :** Jacquie Hollier, Bryce Butterworth.

### **4.0 MINUTES OF PREVIOUS MEETING**

**Moved:** Sandra Hesterman

**Seconded:** Ann Taylor

### **5.0 BUSINESS ARISING FROM MINUTES -**

**5.1 Christmas in July-** Sincere appreciation and thanks were expressed to Lis and Poul for a wonderful evening. They were very gracious and generous. As always, it was a very successful evening, thank you.

**5.2 Movie Fundraiser for August:** Bryce will still organise the movie. On the Cygnet web site only the dates for movies in July are shown. We are very grateful to Bryce for undertaking and maintaining this task. If possible, would like the movie afternoon to be on 30 August or second choice 23 August. It is best to keep away from Father's Day, 6 September. It is more important that a good movie is chosen rather than the actual date we would like to attend. If it is not possible to find a suitable movie for August, then extend the time into September, late September. Phoning the cinema rather than checking the web site might be more productive. We will have a raffle at the theatre. Mary will make up a small second prize, committee members to donate to a first prize hamper.

**ACTION:** Further discussion of raffle at next meeting.

Mary will donate a small hamper.

**5.3 Global Hand Washing Day - Jayne's school?** The Principal at Iona has approved the project in principle. She would not like to see it as a whole school project but limit it to Jayne's class. Jayne has not succeeded in tracking down the handwashing expert. She will contact UWA to see if she can get further leads. Ann will contact the infection control person at PMH. This will initially be a pilot project in Jayne's class. If after evaluation it has potential, then it can extend it to other schools and the community in the future. Some classroom activities to demonstrate to young children how fast and easily germs are spread and the importance of hand washing were discussed. Jayne will document what she does with the children, take photos, get some documentation from children and link it with the EYLF. **ACTION:** Jane to continue locating the expert hand washing person. Ann to contact Infection Control Person.



ACN 0605 78092

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## 6.0 CORRESPONDENCE

### 6.1 Inwards

- 6.1.1 12 June Grassroots Fundraising. - Unanimous decision to decline the opportunity.
- 6.1.2 16 June ACNC Quarterly - issue 4 June 2015.
- 6.1.3 29 June Jerome Toonen - Classic Guitar Society will return cheque \$380
- 6.1.4 29 June David Beattie suggested that Classical Guitar Society concert becomes an annual event in early June each year. – See 10.1
- 6.1.5 30 June Jacquie Hollier, resigning from committee and will not be renewing her OMEP WA membership at this time.
- 6.1.6 1 July Bryce Butterworth, immediate resignation from committee. Will retain OMEP membership.

### 6.2 Outwards

- 6.2.1 14 June Thank you letter to Play Room and a certificate appreciation.
- 6.2.2 30 June email to Jacquie Hollier thanking her and wishing her well.

**Moved:** Jayne Kaiko                      **Seconded.** Ann Taylor

## 7.0 DIRECTOR'S REPORT

There is nothing to report as no meeting was held since the last committee meeting.

## 8.0 FINANCIAL REPORT

- 8.1 The Financial Report below was circulated. Consideration of the report was postponed due to the absence of the Treasurer and President.

### Financial Report

1 July 2015

Statement for June 2015

Opening balance:            \$ 5,375.85

**Transactions Receipts**

**Payments**

**8 June**

Cash deposited

from Concert    \$ 1718.80

**16 June**

Direct credit

From Ang.Parish

Bond returned. \$ 200.00

**23 June**

Chq. Presented

Concert flyer                      \$ 75.00



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**Closing balance**

**30 June 2015 \$7,219.65**

**Not Moved as questions could not be asked of the Treasurer**

**9.0 MEMBERSHIP REPORT**

Bryce Butterworth, the membership secretary, resigned from the committee taking effect immediately. The membership reminder notices need to go out immediately as current financial membership expired 30 June. Mary volunteered to temporarily take on the role.

**ACTION:** Mary to send out membership renewal reminder notices and handle membership renewals.

**Moved:** AnnTaylor      **Seconded.** Jayne Kaiko

**10.0 GENERAL BUSINESS**

**10.1 Classical Guitar Orchestra – regular event YES; agreed in principle. CARRIED**

**10.1.1** . It was decided to hold another concert early June next year and then evaluate. It will be easier to organise now that we have done it once and have more of an idea of what to do. Marianne put an add into the *West Australian* events page, but it was not published. Ann went to radio 101.7 to ask for the concert to be publicised but she was too late. Written notification was required at least a week ahead as it needs to go to their advertising board. In the future advertising needs to be done earlier. If pencilled into calendar at the beginning of the year can prepare more efficiently for it. Points discussed re the concert

- Advertising needs to be done earlier.
- Target advertising.
- Evaluate -Can we can hold two such major events in the year, the concert and movie, as we are calling on the same base of our friends, though the two events are very different. From OMEP, most of the committee attended and only two other members.
- Have less solo performances and more whole orchestra work.
- More uplifting big 'sound' pieces.
- Good idea not to charge for children.
- Food quality and presentation was outstanding.
- Venue perfect.
- Setting up of hall successful/ideal.
- Free raffle a generous gesture and appreciated by public; however, needs to be planned and discussed earlier.
- The day, a Sunday, and time of the concert worked well.

Ann is happy to facilitate the concert next year.

**10.2 Sustainability Project:** This was agreed to whole heartedly though the time line for this year is too tight. It was suggested that for it to work well, we need to inaugurate it next year.

**10.2.1** Points discussed re sustainability award.

- Need to look at a realistic time line, as it was very slow to take off this year. Do the planning this year and award it next year.



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- This could perhaps be linked in with Enviro Week which is a national celebration of the environment that is celebrated 30 August to 5 Sept see <http://www.enviroweek.org/>
- Paper mentions that *independent judges* will assess applications Who are they? How many? Need to contact them and have them locked in in case we do not find anyone last minute, and then false information given. Suggest three judges as paper states *a panel*. Could ask some from Piney Lakes, Green Steps, academics. Need to know if they charge.
- Need to determine the amount of money that will be presented as the awarded. ECA is giving away \$2,500 for a grant. Suggest that the OMEP Sustainability in Practice Award is for \$1,500. We made that much at the guitar concert which was an extra event on our calendar – new money.
- Need to decide how long we are willing to commit to this award. Suggested three years and then evaluate. Having it for only one year is too much investment in time and money with little return.
- Add another criteria to the application form; - *Reflection*: Ask applicants to reflect on what they would do differently if they were to do the project again.
- Make an explicit link to the curriculum, EYLF – that covers children from birth to 8 years.
- Reduce the word count for the application. Make all sections uniform 250 words. With the Reflection section there will be 6 criteria. Total word count will then be max of 1,500.
- Inform award winner that s/he will be required to present their project at an OMEP meeting (AGM, special meeting).
- Add an extra sheet to gain permission to publish/show images.

**10.3 AGM** suggested date for AGM is Monday, 21 September - first preference is to hold at the yacht club but if this is not possible, then any day in that vicinity, at Edith Cowan University.

**10.4** Any other business

**11.0 NEXT MEETING:** next meeting, 6 August, Volunteer house? – Any one able to volunteer to host the meeting, perhaps south of the river?

**12.0 Meeting closed** **9:10 pm.**