



MINUTES

Committee Meeting held at 23 Austin Way, Padbury on 5th February 2015, at 7:00 pm.

1.0 MEETING OPENED 7.10

2.0 MEMBERS PRESENT

2.1 Lis Mathiasen Poul Mathiasen, Marianne Knaus, Dawn Butterworth, Bryce Butterworth, Ann Taylor, Sandra Hesterman, Jayne Kaiko, Elemer Vajda, Mary Vajda.

2.2 APOLOGIES:

2.3 **Guest:** Jerome Toonen.

3.0 MINUTES OF PREVIOUS MEETING

Moved: Dawn Butterworth

Seconded: Jayne Kaiko

4.0 BUSINESS ARISING FROM MINUTES -

4.1 **School Starter Kits** - Donations were received from Office Works Fremantle (Thank you Dawn) and Office Works Joondalup (thank you Marianne). Jayne tried to obtain a donation from Office Mac but was unsuccessful. It was suggested that the process of requesting donations commences earlier and members try and approach stores in their area (or beyond) to get a broader coverage of stores approached. Office Works Managers can give \$200 in donations without much trouble. It was suggested that Certificates of Appreciation and sent to Office Works Fremantle and Joodalup and to the Swan River Trust.

4.1.1 **ACTION: Mary writes and posts Certificates of Appreciation**

Committee members who helped deliver the School Starter kits were warmly thanked with a particular mention made of Bryce Butterworth's contribution. A special thank you goes to Dawn and Bryce Butterworth who accepted the orders for Starter Kits, sought donations, packed all kits and worked out distribution patterns and assisted in delivery. 131 kits were delivered. Not all materials in the kits were covered by donations; OMEP was out of pocket \$600. Dawn and Bryce believe in the Starter kits therefore donated \$200 towards it. Newton Primary School, Highgate PS and Thornlie Senior High School for Queens Park Primary sent thank you emails. It was commented that it is a shame that Starter Kits are not distributed in country primary schools. Cost of postage is the limiting factor. It was suggested that regional education offices have liaison officers who could be approached. Inform them that OMEP is able to provide the School Starter Kits if they can organise delivery of the kits at their expense. University students like projects; this could be a project that they take on board and thereby can increase membership.

4.2 **Book Launch at Westminster Primary** This was a very successful event. Dawn, Bryce and Marianne on behalf of OMEP attended. All books were all sold. The Families were very grateful, particularly families from refugee backgrounds. The Principal is impressed that OMEP supports the project. This is an opportunity to get OMEP's name into the public arena. Twenty two children wrote stories in the book. Production of the book was \$935.00 of which \$400 was recouped in sales. If funding is available Lis would like to repeat the project again this year. She has a split 2/3 year level.



O.M.E.P WA INC.
World Organisation for
Early Childhood Education of WA

ABN 78 016 574 811

Organisation Mondiale pour l'Éducation Préscolaire
Organización Mundial para la Educación Preescolar

Motion: OMEP WA gets behind the book project in 2015, in principle, along the lines of the previous year, but look closer at the costs. Decision be reviewed In two meetings hence. **Moved:** Bryce Butterworth. **Seconded:** Marianne Knaus

ACTION: Lis to approach publisher and see if can lock in costs for the year.

4.3 Sundowner: Due to circumstances need to change the date. New date of Sundowner is Saturday, 21 March at 5:30 pm.

ACTION: Committee members bring to the Sundowner:

- prize for the raffle;
- a plate of food. Free choice, and
- a friend.

4.4 Concert (Jerome's band) Jerome Toonen is a member of a classical guitar orchestra, which has a membership of 10 - 20 members. The notion of playing in a concert as a fundraiser for OMEP WA was accepted by the orchestra. The venue will be St David's Church Applecross. Address corner of Simpson and Bombard Sts Applecross. Proposed Date Sunday 7 June, 2:00pm with afternoon. Hall fits 120 people.

St David's requires confirmation of insurance.

ACTION: Dawn Butterworth to give Ann Taylor a copy of the Certificate of currency.

Financials:

\$20 per hour for venue hire. Hired from 12:30 -6:30 (\$120) which includes setting up time and clearing up time. St David's require a current certificate of currency for insurance purposes.

\$200 bond for venue (refundable)

\$10 per head for afternoon tea

Share net profit with Classical Guitar Orchestra -
Orchestra 25% OMEPWA 75%

\$20 per head entry fee.

Motion: that we go ahead with the guitar concert on 7 June, at St David's, 2:00 pm start. The ticket cost will be a flat \$20. 00 per person

Moved: Marianne Knaus **Seconded:** Dawn Butterworth.

Anne Taylor nominated as the afternoon tea coordinator.

ACTION: Jerome Toonen to email Mary an image that represents the Classical Guitar Orchestra for advertising purposes and a short blurb about the orchestra. Jerome to email Mary list of items that will be played to put into a program.

Future roles: Advertising
Printing tickets
Printing a program

Afternoon tea
Setting up hall



O.M.E.P WA INC.
World Organisation for
Early Childhood Education of WA

ABN 78 016 574 811

Organisation Mondiale pour l'Éducation Préscolaire
Organización Mundial para la Educación Preescolar

Cleaning up hall

ACTION: Committee members to bring ideas for advertising and what they can prepare for afternoon tea to the next meeting.

4.5 Bridge Tournament: Lis and Poul sent a letter to the President, of the Bridge Club of which they are a member, asking if OMEP WA could be considered as recipients of a donation collected at a tournament. The President will raise the issue at the next committee meeting. We need to wait to hear of the outcome. People often donate \$5.00 to a cause, there is no work to be done by OMEP and the amount raised is depended on the number of players at the tournament. .

4.6 World Play Day: The actual World Play Day is on Saturday, 23 May. OMEP World has asked us to celebrate this day. Dawn has spoken Annette Harwood at Kwinana Early Years Services (KEYS) and it was thought that an appropriate occasion would be to hold KEYS annual party on this day rather than at an arbitrary chosen date. OMEPWA will support this function by helping with the children or as required. Date to be advised but is assume it will be held on a Saturday near that date. This is an excellent publicity occasion for OMEP as it will reach many people. We can take the pull up banner and hand out fliers. It was suggested that we wear a Tee shirt or some kind of badge to identify ourselves; have some form of uniformity and identification.

ACTION: OMEP WA will take part and support KEYS in the function to celebrate World Play Day.

Advertisements for the play day will carry OMEP's name along with KEYS'.

Sandra Hesterman to investigate the cost of printing suitable Tee-shirts with the OMEP logo.

4.7 Professional development – Lis will hold a Professional Development workshop on how to produce and print children's stories. This is aimed at teachers. OMEP WA will send the workshop information to all schools on its data base. Proposed dates are: 11, 18 or 25 March. Lis needs to check with school and Jayne with her Principal. Proposed venue is Jayne's school, Iona. Start at 4:00 with afternoon tea, collegiality. Workshop commences 4:15-4:30. Should last about an hour.

ACTION: Lis Mathiasen and Jayne Kaiko to check with their Principals and coordinate a mutually acceptable date to hold PD.

Jayne Kaiko, in conjunction with Lis Mathiasen, develop a flier to advertise the writing workshop.

Mary Vajda to email flier to all schools.

4.8 Sustainability Award: Marianne tabled a draft proforma that teachers will be required to fill out and submit in application for the award. There will only be one prize awarded. All schools on the OMEP WA data base will be emailed the information.

ACTION: Committee members read draft information and please report feedback on the material at the next meeting.

Look at financial resources and determine what the prize money is that will be awarded.

Mary Vajda to email all schools when proforma is passed.

5.0 CORRESPONDENCE

5.1 Inwards



O.M.E.P WA INC.
World Organisation for
Early Childhood Education of WA

ABN 78 016 574 811

Organisation Mondiale pour l'Éducation Préscolaire
Organización Mundial para la Educación Preescolar

-
- | | |
|-------|--|
| 5.1.1 | School starter kits information, |
| 5.1.2 | 26.01.15 Sandra Hesterman apology Sundowner |
| 5.1.3 | 26.01.15 Judith Parker possibility of attending. |
| 5.1.4 | 26.01.15 Lis and Poul congratulating Jayne on great sundowner invitation flier |
| 5.1.5 | 27.01.15` Jerome Toonen: Acceptantce to the Sundowner for himself and Lesley. |
| 5.1.6 | 04.02.15 Natalie Tarr, thank you for school starter kits for her school. |

5.2 Outwards

- 5.2.1 Information re School starter kits sent to metropolitan schools.

Correspondence Moved: Ann Taylor **Seconded.** Lis Mathiasen.

6.0 DIRECTOR'S REPORT

- OMEP Aust sent bill for affiliation fee, to be paid promptly,
- The OMEP World secretary requested a report from Aust. This was done immediately.
- The statistics from each country is compiled and included into a World Report.
- Eunhye Park, Regional Vice President for the Asia Pacific region reported that the Regional Conference originally planned for India is not viable and will not go ahead. It was tried to transfer it to Singapore but that also was not successful. The regional Conference will now be held in New Zealand in Nov.
- The original date to submit abstracts for the World Conference to be held in Washington in July was January. The date has now been changed.

IMPORTANT DATES for the ASSEMBLY and CONFERENCE are:

Registration Opens: January 1, 2015

Proposal Submissions due by: February 27, 2015

Notification of Proposal Acceptance: March 13, 2015

Early registration deadline: March 27, 2015

World Assembly: July 27-28, 2015

EduTours & PlayDaze Activities: Wed July 29. 2015

World Conference: July 30 – August 1, 2015

- Asia Pacific symposium at the Washington Conference. Countries were asked to indicate if they would take part in the symposium: the topic is *The National Curriculum*. Australia will take part in the symposium. Sandra and possibly Dawn are interested in taking part in the symposium.



O.M.E.P WA INC.
World Organisation for
Early Childhood Education of WA

ABN 78 016 574 811

Organisation Mondiale pour l'Éducation Précolaire
 Organización Mundial para la Educación Preescolar

7.0 FINANCIAL REPORT

7.1 Financial Report

Statement for December 2014 and January 2015

Opening balance:	\$ 7,376.35	
Transactions:	Receipts	Payments
16 December 2014		
Chq. Presented from		
Payment of Books		\$ 935.00
No transactions for		
January 2015		
Closing balance	\$ 6,441.35	
31 January 2015		

Date	Transaction details	Amount	Total
16 Dec 2014	Chq 000048 presented	- \$935.00	+ \$6,441.35
31 Oct 2014	Direct Credit 141000 MR KAIKID Kaiko	+ \$60.00	+ \$7,376.35
22 Oct 2014	Cash & Chq Dep Branch Whitford	+ \$310.00	+ \$7,316.35
02 Oct 2014	Chq 000045 presented	- \$251.90	+ \$7,006.35

4 transactions found, displaying 1-4

Treasure's report moved: Bryce Butterworth

Seconded: Elemer Vajda

Accounts for payment.

OMEPAustralia affiliation fees	\$1044
Office works for school starter kits material.	\$ 400
Deposit to St David's for venue hire	\$ 200

Accounts for payment moved to be paid: Bryce Butterworth

Seconded: Lis Mathiasen.

8.0 MEMBERSHIP REPORT

Membership is static with 26 financial members currently. A number of people have not renewed their membership from last year. We need student membership for future succession. Young people do not seem to be interested in organisations. We need to work out strategies to interest the next



generation. Need projects that they can be involved in because they are doers. Suggested that we start a young OMEP organisation. It would still be part of OMEP but the young people organise what they want, what they are interested in. Members working in Universities, with young people need to take the lead in this strategy.

Membership Report Moved: Poul Mathiasen

Seconded. Jayne Kaiko

9.0 GENERAL BUSINESS

9.1 World Project (Korea) – Sandra gave an update and overview of the symposium she attended in Seoul in January. 13 people from different countries attended. The focus of the meeting was critiquing and improving the video clips submitted. In their final form the video clips a part of the ESD teacher education materials designed for students in training institutions, colleges, or universities or for early childhood practitioners in professional development programs.

9.2 PNG update: nothing happening at the moment. Waiting for a response from the High Commissioner of Port Moresby – whether Australia will pay for the transport of school materials to Popenetta or not. Olivia Benari will not open the school until term 2. The PNG education department was willing to pay for putting up two new classrooms in the school but in return it requires parents to pay 300 kina in school fees. Appears as if the CEO of the local Palm Oil Factory wants to take over the school. He asked to be an associate member of OMEP Aust and work under the banner of OMEP. He was informed that he should start a regional chapter of OMEP.

9.3 Refugee Kits update: Ann has limited materials and has therefore not made up any kits for a while. Anne has no bags. The kits usually contain children's undies, socks, toys, scrap books, books, soft toys, tooth brushes and tooth paste.

ACTION: Dawn Butterworth to pass on surplus Swan River trust bags to Ann Taylor.

Donations of above material by committee members will be gladly accepted.

9.4 Certificate of appreciation – Two Year 4 children from Mel Maria, Pater Nostra Campus, with the aid of the Assistant Principal Suzanne Walker, organised a school wide collation of school materials, mainly stationary, to be sent to Popenetta, PNG. It was determined to present the school and the two boys with a certificate of appreciation at an assembly.

ACTION: Mary Vajda to contact the school and find out the best time to present the certificates.

Mary Vajda write the certificate.

Marianne Knaus and Dawn Butterworth present the certificates.

9.5 Any other business :

9.5.1 Cruise on Wolverine postponed indefinitely. The boat and jetty were damaged in the recent storms.

9.5.2 Have donated lunch boxes to the Mirrabooka Migrant and Refugee Centre for the past two years. They have not requested any lunch boxes for 2015. Will not automatically donate lunch boxes in 2015.

10.0 NEXT MEETING

Volunteer house - south of the river: Next meeting 5 March at Sandra Hesterman's home at 7 pm. Address 47 Yeovil Cres, Bicton.

11.0 Meeting closed at 10: 05 pm.